

2020 Weston County Natural Resource District  
Community Tree Planting Grant Application



**Grant Guidelines**

1. Tree planting must occur on public property in Weston County with approval from the property owner or manager.
2. Trees must have a minimum 1" trunk - Evergreens must be a minimum of 3' in height.
3. The cost share will be 60/40. Your 40 percent can be in-kind (donated materials, labor, etc.)
4. Completed applications must be received in our office by March 6, 2020 at 3:00 p.m.
5. Grantees are required to provide the necessary maintenance for tree survival.
6. A report and pictures (digital or hardcopy are acceptable) taken during and after the tree planting need to be submitted to the Weston County Natural Resource District when the project is completed. Grantee must submit invoice and supporting receipts and documentation in order to be reimbursed.
7. Project must be completed by June 1st 2020. Projects that are submitted late will not be reimbursed.

1. Name of Organization Applying for Grant: \_\_\_\_\_

2. Contact Person or Project Coordinator: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Phone Number \_\_\_\_\_

3. Location of Tree Planting Project: (street address, park name, school, etc.) \_\_\_\_\_

4. Brief description and/or purpose of tree planting: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Planned date of project planting: \_\_\_\_\_

6. Names of volunteer groups involved in this project: \_\_\_\_\_

7. Number of trees that will be planted: \_\_\_\_\_

8. Project Reimbursement Funding:

a. Requested amount from Weston County Natural Resource District grant funds: \$ \_\_\_\_\_  
(Maximum amount of \$500- Reimbursable upon completion of project unless other arrangements have been made with the Weston County Natural Resource District prior to grant application.)

b. Matching Amount: Dollars \$ \_\_\_\_\_ In-Kind \$ \_\_\_\_\_

c. Total amount of project: \$ \_\_\_\_\_

Signature of Contact Person: \_\_\_\_\_ Date: \_\_\_\_\_

*Please return application to Weston County Natural Resource District, 1225 Washington Boulevard, Suite 3  
Newcastle, WY 82701. 307-746-3264 ext 111*



## Weston County Natural Resource District Community Tree Grant Program

In order to encourage the planting of trees in Weston County communities, the Weston County Natural Resource District is sponsoring a community tree grant program for 2020. The program is designed to assist local organizations, schools, tree boards or other community entities in tree planting projects taking place in Weston County.

Examples of tree planting projects funded in previous years through this grant can be seen at Weston County Library, the Upton Downtown and Elementary School area, the 4-way stop on the east side of Newcastle and the Newcastle Cemetery, Newcastle Volunteer Fire Department, Bike Path in Newcastle, Senior Housing Authority.

The trees must be planted on public property and proposed projects should have the permission of the entity responsible for the property where the planting will occur.

The grant is a 60-40 percent cost share with the District paying 60 percent of the costs and 40 percent being provided through a financial match or in-kind donation of materials or labor by the applicants. The maximum amount that any one group can apply for is \$500. Seven grants up to \$500 will be funded. The grant money can be used for purchasing trees, wire cages, mulch chips or other planting aids to assist with survival and growth of the trees. The District also suggests that wire cages be placed around individual trees for several years after planting to protect them from deer and other wildlife damage.

### **Some things to consider when planning your tree planting project:**

#### **Purpose**

What purpose will the trees serve? (Beautification, shading, privacy, wind protection, etc.) The type and number of trees you select will be dependant upon the purpose you want them to serve.

#### **Location**

What are the limitations of the site where you will be planting?

Proximity to overhead and underground utility lines?

Proximity to structures?

Proximity to sidewalks, curbs and driveways?

Proximity to other trees?

Water availability? (We expect that grantees will provide regular watering and care of trees during the critical first year of growth. Mulching around the base of the trees will help suppress weed growth and water needs!)

Will trees disrupt the working of an existing sprinkler system?

*Make sure to take into consideration the full, mature height and circumference of the trees you are planting when evaluating the criteria above and deciding where to place them!*

#### **Tree Selection**

Is the trunk reasonably straight and taper nicely?

Is the bark free of cuts, scrapes, frost cracks, sunscald, swollen areas and evidence of disease or insect injury?

Are pruning wounds healed over?

Are buds of the trees plump and healthy looking?

Are branches well distributed around the trunk and considerably smaller than the trunk?

Do branches approach the ideal spacing of 8" to 12" apart and form at least a 45 degree angle with the trunk?

Be sure to select trees that are zoned for our area....Zone 3 or 4.

Transport purchased trees in an enclosed vehicle or trailer when traveling so as to prevent damage to the branches, buds and leaves.